

<<A11>> <<Melbourne Model Transition Policy >>

1. Overview Purpose and Scope

Architecture, Building and Planning (ABP) is making major changes to its course and subject offerings with the implementation of the Melbourne Model in 2008. All of our existing undergraduate courses will be discontinued, with no further intake from 2008 (combined courses have already been discontinued with no further intake from 2007). Undergraduate courses will be replaced by the new generation Bachelor of Environments. Many existing postgraduate courses will also be discontinued or substantially revised, and replaced with a new suite of courses in the Melbourne School of Design from 2008.

The scope of these changes raises significant transition issues for ABP. We are committed to optimising the student experience and ensuring our current students are not disadvantaged during the transition phase. Details of how we intend to address the teach-out of our discontinued courses are set out in this policy. The policy applies to students who:

- a) were enrolled in a discontinuing ABP course prior to 2008;
- b) remain enrolled in that course or associated course sequence after 2007; and
- c) have not exceeded the maximum duration of their course or course sequence (refer to Leave of Absence, Course Duration and Discontinuation Policy).

In addition, the policy applies to lateral entry students permitted to enter discontinuing courses at Year 2 or 3 level in 2008 and Year 3 level in 2009. All students to whom this policy applies are collectively termed 'existing students' in the remainder of the policy. The Melbourne Model implementation phase and teach-out of discontinuing courses, expected to last from 2008 to 2013, is termed 'the transition' in the remainder of the policy.

The abbreviation 'CSP' in this policy refers to 'Commonwealth Supported Place'. The following course abbreviations are also used in the policy:

- Bachelor of Architectural Studies (BAS)
- Bachelor of Planning and Design (Architecture (BPD (Arch)))
- Bachelor of Planning and Design (Property and Construction) (BPD (P&C))
- Bachelor of Urban Planning and Development (BUPD)
- Bachelor of Landscape Architecture (BLArch)
- Bachelor of Planning and Design (Property and Construction) / Bachelor of Urban Planning (BPD (P&C)/BUPD)
- Bachelor of Planning and Design (Property and Construction) / Bachelor of Geomatic Engineering (BPD (P&C)/BGeomEng)
- Bachelor of Commerce / Bachelor of Property and Construction (BCom/BPC)
- Bachelor of Laws / Bachelor of Property and Construction (LLB/BPC)
- Bachelor of Planning and Design (generic stream) (BPD)
- Bachelor of Architecture (BArch)
- Bachelor of Property and Construction (BPC)
- Bachelor of Architecture / Bachelor of Property and Construction (BArch/BPC)
- Bachelor of Architecture / Bachelor of Landscape Architecture (BArch/BLArch)
- Bachelor of Environments (BEnvS)
- Graduate Certificate in Landscape Architecture (GradCertLArch)
- Master of Architecture (MArch)
- Master of Landscape Architecture (MLArch)
- Master of Property and Construction (MPC)
- Master of Property (MProp)
- Master of Construction Management (MConMan)

- Master of Urban Planning (MUP)

2. Policy

General Principles

1. Existing students will not be disadvantaged by the transition. In particular, they will not be required to take longer to complete, complete more subjects, pay more fees, or meet additional 'hurdle' requirements that would not have applied but for the transition.
2. The Faculty will ensure that all existing students will have the opportunity to complete the sequence of study on which they have embarked, or an equivalent sequence of study.
3. To ensure they are not disadvantaged, existing students will have access to special pathways and transition arrangements not available to other students.
4. During the transition phase, the Faculty may apply one or more of the following to facilitate the completion of students without compromising course content and accreditation requirements:
 - a. Offer required subjects again, possibly in an alternative format such as in summer or intensively.
 - b. Permit students to replace required subjects with alternative subjects.
 - c. Permit students who have failed a subject to complete supplementary assessment.
 - d. Permit students to cover required content through individual supervised investigation projects.
 - e. Permit students to cover required content through cross-institutional enrolments.
5. The Faculty will permit some flexibility in variations to course rules and structures where necessitated as a result of the discontinuation of courses. This may include:
 - Variations in core subjects as long as equivalent content is covered and accreditation requirements are not compromised.
 - Variations in elective subjects available.
 - Variations in the number of points taken at each year level, as long as students complete at least 75 points at each year level.
 - Waiving of 'soft' prerequisites (those that specify preferred rather than required prior knowledge).
6. As is currently the case, students completing a sequence of two degrees should return to study within two years of completing their first degree, and at the start of an academic year rather than mid-year, in order to be eligible for special transition arrangements. In particular, CSPs for transition students will not be available for re-entry mid-year or after a break of more than two years.
7. Students who would have been eligible for transitional HECS in the BArch (ie - CSP students who commenced the BPD (Arch) before 2005 and take a special pathway into the MArch or a combined course equivalent) will be charged non-transitional HECS rates in their new course. The Faculty will provide these students with a bursary to offset the higher HECS rate in 2008. Transitional HECS rates are no longer applicable from 2009 and all students will be charged the non-transitional rate regardless of the course they are in or when they commenced.
8. Students who choose to take a special pathway into a masters course when they could complete their study sequence via the teach-out of discontinuing undergraduate degrees will incur the non-transitional HECS rate in the new course.

Duration of Teach-Out

9. Discontinuing courses will be taught out for existing students. Year 2 upwards of all discontinuing courses will be offered in 2008; Year 3 upwards will be offered in 2009, etc.
10. Existing undergraduate students will be permitted a one year grace period in addition to their normal course duration to complete. Existing postgraduate students will be permitted twice their normal full-time course duration to complete, inclusive of grace period. Existing students completing a sequence of two degrees will be permitted an additional year to complete the sequence to cover practical experience between the two degrees. (Refer Leave of Absence, Course Duration and Discontinuation Policy for more details.)
11. Where students exceed their maximum course duration the Faculty will negotiate individual course plans with them to facilitate course completion, but students may no longer be eligible for all of the special transition arrangements.

Arrangements for Combined Courses

12. Existing students who would have been eligible to progress to BPC/BArch from BAS will be able to enrol concurrently in MArch and BPC, with cross-credit to ensure they can complete the two degrees in three years, and on the same CSP or fee basis as they would have had in the combined course. These are students who have met the 65% weighted average requirement for the combined courses and therefore also meet the 65% weighted average requirement for the new masters courses.
13. Existing students who would have been eligible to progress to BPC/BArch from BPD(P&C) will be able to enrol concurrently in MArch and BPC, with cross-credit to ensure they can complete the two degrees in three years, and on the same CSP or fee basis as they would have had in the combined course. These are students who have met the 65% weighted average requirement for the combined courses and therefore also meet the 65% weighted average requirement for the new masters courses.
14. Existing students who would have been eligible to progress to BArch/BLArch from BAS will be able to enrol concurrently in MArch and BLArch, with cross-credit to ensure they can complete the two degrees in three years, and on the same CSP or fee basis as they would have had in the combined course. These are students who have met the 65% weighted average requirement for the combined courses and therefore also meet the 65% weighted average requirement for the new masters courses.
15. Existing students who would have been eligible to progress to BArch/BLArch from BLArch will be able to enrol concurrently in MArch and BLArch following successful completion of BLArch year 3, on the same CSP fee basis as they would have had in the combined course.. These are students who have met the 65% weighted average requirement for the combined courses and therefore also meet the 65% weighted average requirement for the new masters courses.
16. Existing students who are currently enrolled in BArch/BPC or BArch/BLArch will be taught out in the combined course if they have reached final year level subjects in BArch by 2008. Students who have not reached final year level subjects by 2008 (ie – those in Year 1 of the combined courses in 2007) will be transferred into the concurrent enrolments proposed above. Currently enrolled BArch/BPC and BArch/BLArch students will be given tailored course advice and individual course plans to identify the best pathways to completion in their courses.

Arrangements for BArch

17. The BArch will be discontinued from 2008 and taught-out only for students enrolled before 2008. Students completing the BAS, or its predecessor the BPD (Arch), and 16 weeks

professional experience would have been guaranteed progression to the BArch. These students will instead be admitted to the new MArch on an alternative entry pathway and will not have to meet the standard selection criteria. These students will be admitted to the MArch on the same CSP or fee basis they would have had in the BArch.

18. Students entering the new MArch via the alternative entry pathway will take a slightly different course structure as they will already have covered some of the MArch core material.
19. Existing students in Year 1 of the BArch in 2007 who would have been eligible to progress to a 150-point MArch in 2008 will be able to progress to a 100-pt MArch (effectively Year 2 of the new 200-point MArch) in 2008.

Arrangements for BPC

20. The BPC will be discontinued in the sense that the only new students admitted from 2008 will be those currently enrolled in BPD (P&C) or an associated combined course with an expectation of progressing to BPC after completion of the first degree and professional experience. Hence the BPC will continue to take in students who are new to BPC, but not new to a Property and Construction course sequence, during the transition phase.
21. Students completing BPD (P&C) and professional experience who would have been guaranteed progression to the BPC can choose instead to be admitted to the new MProp or MConMan on an alternative entry pathway and will not have to meet the standard selection criteria. These students will be admitted to the masters for two years on the same CSP or fee basis they would have had in the BPC. The Faculty will offer this arrangement to ensure Property and Construction students have the same opportunities to progress to new masters programs as Architecture students, but will continue to teach out the one-year BPC simultaneously rather than requiring students to take a two-year masters in its place.
22. Students entering the new MProp or MConMan via the alternative entry pathway will take a slightly different course structure as they will already have covered some of the content that is core in the standard masters course structures.

Arrangements for BLArch and BUPD

23. From 2008 to 2011 the Faculty will reserve up to five CSPs per year per course for eligible existing students in the BLArch and BUPD in 2007 to progress to a 100-point masters (effectively Year 2 of the new 200-point MArch and MUP) after completion of their bachelor degree.

3. Procedures

Existing students may seek advice and guidance on transition issues from the Student Centre. The Centre will also provide specialised individual course advice and course planning services for existing students.

Existing students wishing to apply for special transition pathways into new masters courses under this policy should submit an Intention to Return Form to the Student Centre by 30 November of the year before they wish to commence the new course (31 May for mid-year commencement). Existing students intending to enter the BPC, or pursue a pathway equivalent to the discontinuing BArch/BPC and BArch/BLArch courses, should also submit this form. Students will be sent enrolment offers by the following 31 January.

Existing students wishing to apply for entry into new masters courses via the standard selection criteria should submit the Local Student Application Form/Graduate Coursework Programs to the

Student Centre by 30 November of the year before they wish to commence the new course (31 May for mid-year commencement). The special transition pathways for existing students set out in this policy cannot be applied for via the Graduate Coursework Programs application form.

Existing students re-enrolling in their current course must meet course planning deadlines each year as normal. These students should seek advice from the Student Centre if they are unsure of their course progression or available subjects in the teach-out.

4. Tools

This policy should be read in conjunction with the ABP/School of Design Transition Policy for Pre-2008 Postgraduates.

[<http://www.abp.unimelb.edu.au/environments-and-design-students/administration/melb-model-transition.html>]

This policy should be read in conjunction with the ABP/School of Design Leave of Absence, Course Duration and Discontinuation Policy.

[<http://www.abp.unimelb.edu.au/environments-and-design-students/administration/leave-of-absence.html>]

Existing students should refer to the ABP/School of Design Transition Options Flowcharts.

[<http://www.abp.unimelb.edu.au/environments-and-design-students/administration/melb-model-transition.html>]

Existing students may wish to refer to the ABP/School of Design Guide to Eligibility for Pre-2008 Courses to determine whether they would have been eligible to proceed to the second part of a particular course sequence.

[<http://www.abp.unimelb.edu.au/environments-and-design-students/administration/melb-model-transition.html>]

The ABP/School of Design Student Grievance Policy will apply to students wishing to appeal against decisions made in accordance with this policy.

[<http://www.abp.unimelb.edu.au/environments-and-design-students/administration/student-grievances.html>]

5. Responsibilities

Authorised by the ABP Undergraduate Committee and ABP Graduate Committee. The Student Centre Manager is responsible for general oversight of this policy on behalf of the Committees.

6. Definitions

List here all key terms and acronyms used in the policy and their definitions

Key Term / Acronym	Definition
CSP	Commonwealth Supported Place